STAFF MEMBERS,
Timekeeping is moving to Workday!

Starting **July 1**, timekeeping and tracking time off will switch from UChicago Time to Workday. In-person training sessions, how-to videos and additional resources are available to help you make an easy transition. **In-person training sessions for staff begin June 11!**

You will be introduced to these easy-to-use worklets:

- Time
- Time Off

Visit [workday.uchicago.edu/time_absence](http://workday.uchicago.edu/time_absence) and click on the link to access info about training resources and instructor-led sessions!