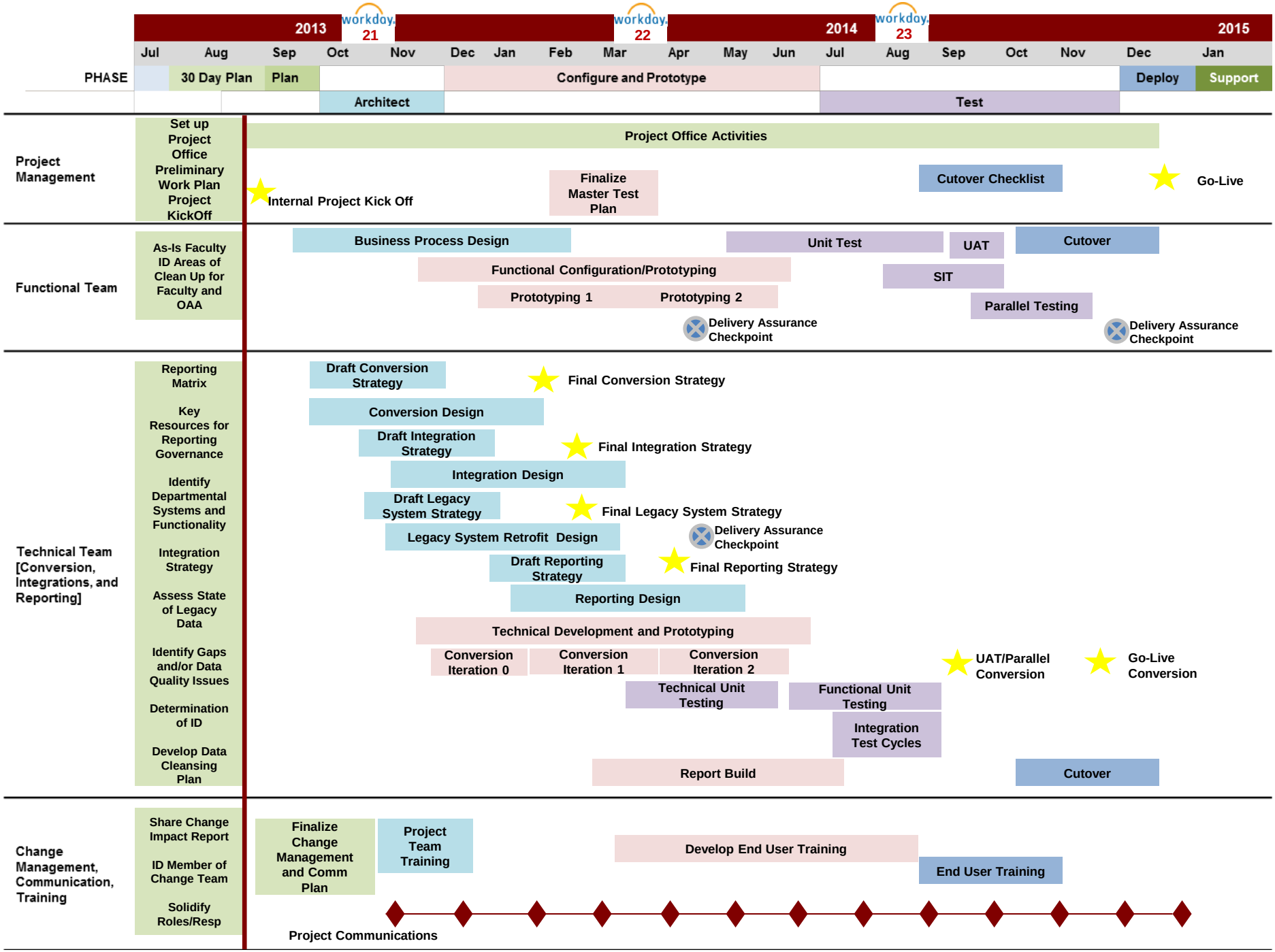
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PHASE
30 Day Plan
Plan
Configure and Prototype
Deploy
Support
Architect
Test
Project Management
Set up Project Office Preliminary Work Plan Project KickOff
Project Office Activities
Internal Project Kick Off
Finalize Master Test Plan
Cutover Checklist
Go-Live
Functional Team
As-Is Faculty ID Areas of Clean Up for Faculty and OAA
Business Process Design
Unit Test
UAT
Cutover
Functional Configuration/Prototyping
SIT
Prototyping 1
Prototyping 2
Parallel Testing
Delivery Assurance Checkpoint
Delivery Assurance Checkpoint
Technical Team [Conversion, Integrations, and Reporting]
Reporting Matrix
Key Resources for Reporting Governance
Identify Departmental Systems and Functionality
Integration Strategy
Assess State of Legacy Data
Identify Gaps and/or Data Quality Issues
Determination of ID
Develop Data Cleansing Plan
Draft Conversion Strategy
Final Conversion Strategy
Conversion Design
Draft Integration Strategy
Final Integration Strategy
Integration Design
Draft Legacy System Strategy
Final Legacy System Strategy
Legacy System Retrofit Design
Delivery Assurance Checkpoint
Draft Reporting Strategy
Final Reporting Strategy
Reporting Design
Technical Development and Prototyping
Conversion Iteration 0
Conversion Iteration 1
Conversion Iteration 2
UAT/Parallel Conversion
Go-Live Conversion
Technical Unit Testing
Functional Unit Testing
Integration Test Cycles
Report Build
Cutover
Change Management, Communication, Training
Share Change Impact Report
ID Member of Change Team
Solidify Roles/Resp
Finalize Change Management and Comm Plan
Project Team Training
Develop End User Training
End User Training
Project Communications