

How do Employee Self-Service and Workday@UChicago compare?

	Current Employee Self-Service	Workday@UChicago
Personal Information		
View/update personal information, e.g. marital status, disability	<input type="radio"/>	<input checked="" type="radio"/>
View/update contact information, e.g. home address, phone number	<input checked="" type="radio"/>	<input checked="" type="radio"/>
View/update contact information outside the US	<input type="radio"/>	<input checked="" type="radio"/>
View/update emergency contacts	<input checked="" type="radio"/>	<input checked="" type="radio"/>
View/update Government IDs	<input type="radio"/>	<input checked="" type="radio"/>
View/update passport and visa information	<input type="radio"/>	<input checked="" type="radio"/>
View/update other IDs, e.g. UChicago ID, Licenses	<input type="radio"/>	<input checked="" type="radio"/>
View/update Legal Name	<input type="radio"/>	<input checked="" type="radio"/>
Complete I-9 form	<input type="radio"/>	<input checked="" type="radio"/>
Cancel/view onboarding, i.e. new hire paperwork	<input type="radio"/>	<input checked="" type="radio"/>
Upload/view personal documents (i.e., FMLA, training certification, etc.)	<input type="radio"/>	<input checked="" type="radio"/>
Manage Award information	<input type="radio"/>	<input checked="" type="radio"/>
Manage Certification information	<input type="radio"/>	<input checked="" type="radio"/>
Manage Education information	<input type="radio"/>	<input checked="" type="radio"/>
Manage Training information	<input type="radio"/>	<input checked="" type="radio"/>
Manage Work Experience information	<input type="radio"/>	<input checked="" type="radio"/>
Employment Information		
View current job details (position, title, hire date, length of service)	<input type="radio"/>	<input checked="" type="radio"/>
View Academic Appointment details	<input type="radio"/>	<input checked="" type="radio"/>
View compensation changes	<input type="radio"/>	<input checked="" type="radio"/>
View compensation changes for Leave of Absence	<input type="radio"/>	<input checked="" type="radio"/>
Benefits		
View current benefits elections	<input checked="" type="radio"/>	<input checked="" type="radio"/>
Update benefits during open enrollment or for a life event	<input checked="" type="radio"/>	<input checked="" type="radio"/>
Manage dependents (add, delete, edit, view dependents)	<i>view only</i> <input checked="" type="radio"/>	<input checked="" type="radio"/>
View completed Leave of Absence requests	<input type="radio"/>	<input checked="" type="radio"/>
Payroll		
View paycheck stubs	<input checked="" type="radio"/>	<input checked="" type="radio"/>
View W-2 information	<input checked="" type="radio"/>	<input checked="" type="radio"/>
View / update Federal W-4	<input checked="" type="radio"/>	<input checked="" type="radio"/>
View / update direct deposit information	<input checked="" type="radio"/>	<input checked="" type="radio"/>
View payment election enrollment event	<input checked="" type="radio"/>	<input checked="" type="radio"/>
View payment election enrollment event	<input checked="" type="radio"/>	<input checked="" type="radio"/>

ON THE WAY TO

workday@UCHICAGO